

Bellwood School District 88 \$\$\$ Finance Payroll Schedule \$\$\$					Issuance of checks				
<u>Timesheet/Substitute Pay Period Covered</u>	<u>Due Date to Payroll *****</u>	<u>Due to Finance & HR</u>	<u>Payroll Due to Treasure's Office</u>	<u>Payroll Date</u>	12-month Employees (ASC Staff, O&M, Mechanics, ASC Coordinators, IT Dept., Principals & Asst Principals)	11-Month (School Administrators; Secretaries & Bldg. Assts, Program Supervisor)	ALL CERTIFIED STAFF & Non-Certified Staff w/24 pay Designation - Teachers, Social Workers, Nurses, Liberians, Parent Educators, & Psychologists, SCRA, CNAs, & LPNs	Teacher Assts, Media Assts, Bilingual Clerk, & Transportation	Food Service, & Substitutes
6/15/2022 - 6/30/2022	Thursday, June 30, 2022	7/5/2022	7/7/2022	7/14/2022	1				
07/01/2022 - 7/12/2022	Thursday, July 14, 2022	7/19/2022	7/21/2022	7/28/2022	2				
7/13/2022 - 7/27/2022	Thursday, July 28, 2022	8/2/2022	8/4/2022	8/15/2022	3	1			
07/28/2022 - 8/10/2022	Thursday, August 11, 2022	8/18/2022	8/22/2022	8/30/2022	4	2	1	1	
8/11/2022 - 8/28/2022	Monday, August 29, 2022	9/2/2022	9/7/2022	9/15/2022	5	3	2	2	1
08/29/2022 - 9/14/2022	Friday, September 16, 2022	9/20/2022	9/22/2022	9/30/2022	6	4	3	3	2
9/15/2022 - 9/29/2022	Friday, September 30, 2022	10/5/2022	10/7/2022	10/14/2022	7	5	4	4	3
09/30/2022 - 10/13/2022	Friday, October 14, 2022	10/19/2022	10/21/2022	10/28/2022	8	6	5	5	4
10/14/2022 - 10/27/2022	Friday, October 28, 2022	11/3/2022	11/7/2022	11/15/2022	9	7	6	6	5
10/28/2022 - 11/14/2022	Tuesday, November 15, 2022	11/18/2022	11/22/2022	11/30/2022	10	8	7	7	6
11/15/2022 - 11/28/2022	Wednesday, November 30, 2022	12/5/2022	12/7/2022	12/15/2022	11	9	8	8	7
11/29/2022 - 12/08/2022	Thursday, December 8, 2022	12/13/2022	12/14/2022	12/23/2022	12	10	9	9	8
12/09/2022 - 12/26/2022	Tuesday, December 27, 2022	1/4/2023	1/6/2023	1/13/2023	13	11	10	10	9
12/27/2022 - 1/12/2023	Friday, January 13, 2023	1/18/2023	1/20/2023	1/30/2023	14	12	11	11	10
1/13/2023 - 1/27/2023	Monday, January 30, 2023	2/3/2023	2/7/2023	2/15/2023	15	13	12	12	11
1/28/2023 - 2/09/2023	Friday, February 10, 2023	2/15/2023	2/17/2023	2/28/2023	16	14	13	13	12
2/10/2023 - 2/23/2023	Friday, February 24, 2023	3/2/2023	3/7/2023	3/15/2023	17	15	14	14	13
2/24/2023 - 3/14/2023	Thursday, March 16, 2023	3/20/2023	3/22/2023	3/30/2023	18	16	15	15	14
3/15/2023 - 3/30/2023	Friday, March 31, 2023	4/4/2023	4/6/2023	4/14/2023	19	17	16	16	15
3/31/2023 - 4/13/2023	Friday, April 14, 2023	4/19/2023	4/21/2023	4/28/2023	20	18	17	17	16
4/14/2023 - 4/27/2023	Friday, April 28, 2023	5/3/2023	5/5/2023	5/15/2023	21	19	18	18	17
4/28/2023 - 5/11/2023	Friday, May 12, 2023	5/17/2023	5/19/2023	5/30/2023	22	20	19	19	18
5/12/2023 - 5/18/2023	Friday, May 19, 2023	5/23/2023	5/25/2023	6/8/2023	23	21	20	20	19
5/19/2023 - 6/14/2023	Friday, June 16, 2023	6/20/2023	6/22/2023	1 6/29/2023	24	22	21		
			Summer Checks	2 6/29/2023		23	22		
				3 6/29/2023		24	23		
				4 6/29/2023			24		
			Summer School Stipend	5 6/29/2023					
6/15/2022 - 6/30/2023	Monday, June 27, 2023	7/5/2023	7/7/2023	7/14/2023	Fiscal Year 2023-2024				
****All timesheets must be signed, dated, & approved by Supervisor & Director before submission to Payroll department.									
****All time sheets received after the noted cut-off deadlines will be processed on the following pay cycle.....									